

## 2021 PPRSEF - Digital Project Instructions

The Project Image slots for uploading documents and images can be found by selecting your name in the top right hand corner of the screen when you are logged into your account on the pprsef.org website. Select "My Profile" and then Images (in blue on the left side of the screen).

Documents are uploaded using the same method used for uploading paperwork. Select Upload Project Image in the correct image box, then browse to find the file for the item to be uploaded. Select Upload. Be sure to hit the Save box at the bottom of the page before repeating this process for other documents. Documents may be removed by selecting the trash can icon. (If images are removed, the other images may move on the page. Judges will be able to see all uploaded documents, even if they are in a different order than originally intended.)

The following documents are **required** to be part of your digital project "booth".

- **Project Abstract** – you will need to insert your abstract, saved as a PDF. Please upload into the Project Image 1 slot on your profile page. PPRSEF does not have a formal abstract form, but guidelines for abstracts can be found in this document :
- **Project Presentation** - this must be in PDF format and will replace the normal project poster that is displayed during an in-person fair. Please upload into the Project Image 2 slot on your profile page. Links to templates that you can use to make your Digital Project Presentation can be found on both the Student's Main Page and Teacher's Main Page of the pprsef.org website.

The following items are **optional** to have as part of your virtual project "booth".

- **Supporting Images** – you may upload up to 3 supporting images, charts or graphs in the remaining Image Slots. It is recommended that these be saved as PDF files to allow judges to enlarge the pages if needed.
- **Log Book/Science Notebook Sample** - you may opt to create a PDF document of select pages from your research notebook for judges to review (we do not guarantee that they will read this document). This will be one of the extra Project Images.
- **Quad Chart / Project Summary** - you may opt to include a 1-page summary of your project (this is a requirement for ISEF but not for CSEF). This will be one of the extra Project Images. Instructions for the Quad Chart can be found here:

**Project Video** - you may opt to record a video of you (maximum duration of 2-3 minutes) explaining your project. The target audience for this video is members of the general public and special award judges. While category awards judges will have access to this video, it will not be the focus of their project review. \*\* The video needs to be posted using a URL link to a publicly viewable video hosted outside of the website and put with your My Profile Basic Info in the "Entry Video URL" box on the My Profile page (not in one of the image slots). Follow these [instructions for creating your project video](#).